

# **SEVIER COUNTY, TENNESSEE**

## ***REQUEST FOR QUALIFICATIONS***

### **COURTHOUSE SPACE PROJECT**

#### **SECTION 1. PURPOSE**

Sevier County is requesting qualifications (RFQ) from qualified firms who possess knowledge, skill, and expertise in architectural planning to conduct a comprehensive courthouse space assessment study and design expansion components to address office and courtroom space facilities. The purpose of this study is to develop a plan that will establish projected capacity requirements for the county's office and courtroom space; determine corresponding staff space needs; produce architectural building site plans showing proposed expansions and/or renovations to the current facility and surrounding areas and provide various construction cost estimates.

Sevier County will evaluate firms from materials submitted in response to this RFQ. Based on a review of submitted qualifications, Sevier County may interview selected firms prior to making any final decision. The County reserves the right to modify the selection process based on information provided in the RFQ submittals.

#### **SECTION 2. THE EXISTING COUNTY COURTHOUSE FACILITY**

The Sevier County courthouse was completed in 1895. An addition was built in 1971 and an annex was added in 1991. The entire courthouse has more than 60,000 square feet and houses the following offices with approximately 100 people: Attorney General, Clerk and Master/Chancery Court, County Mayor, County Clerk, Circuit Court, General Sessions Court, Juvenile Court, Property Assessor, Register of Deeds, Road Superintendent, Trustee.

#### **SECTION 3. RFQ REQUIREMENTS**

Any party interested in submitting a RFQ must include the following:

- Identification
- Background qualifications
- Personnel
- Resumes
- Project performance
- References
- Management approach
- Other information
- Twelve (12) bound copies

RFQs must be submitted by 10 a.m. on Wednesday, July 15, 2015. They must be delivered to Perrin Anderson, 125 Court Ave., Suite 103E, Sevierville, TN 37862.